

**Community School of Digital and Visual Arts
Board of Directors Meeting Minutes**

Date: January 20, 2025

Time: 4:00p.m.

Location: Virtual Meeting (Zoom)

I. Call to Order

The meeting was called to order by Joe Battle at 4:00pm.

CSDVA Board Members In Attendance:

Bonnie Hauser

Tommy McNiell

Kathy Everett-Perry

Toni Hall

Others In Attendance

Brain Crawford

Olufemi Adeniyi

Ben Johnson

Meeting Minutes: Charter Renewal Appeal Preparation

1. Appeal Submission Preparation

- **Action Step:** Submit the necessary documents for the school’s charter renewal appeal by tomorrow morning to avoid timing issues. This includes submitting the form and the final decision letter to the Charter School Review Board (CSRB).
 - **Next Steps:** After submission, the CSRB will review the documents, and a hearing will take place within 45 days. At the hearing, the school will present its case and address negative narratives from staff.
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2. Audit and Compliance Issues

- **Action Step:** Ensure both audits are completed and submitted before the hearing.
- **Next Steps:** Address new information presented by the board regarding noncompliance issues, such as the fire certificate and corrective actions. The staff will continue working

to resolve these issues, and a leadership cabinet will be created to handle compliance moving forward.

- **Action Step:** Designate specific staff members to manage compliance tasks, especially in systems like Epicenter.
 - **Next Steps:** Create a comprehensive document outlining tasks needed to demonstrate accountability and resolve outstanding compliance issues.
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3. Staff and Community Support

- **Action Step:** Continue to support staff and address concerns about anxiety surrounding the renewal process. Acknowledge staff commitment to supporting the school's efforts.
 - **Next Steps:** Consider holding a meeting with staff and parents to gauge their support and provide reassurance. Emphasize that the school is committed to the appeal process and will take steps to support staff if the school does not succeed in its renewal appeal.
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4. Equity and Representation

- **Action Step:** Continue advocating for the school's role in serving historically underrepresented communities, specifically African American students.
 - **Next Steps:** Collect testimonies and support from teachers, parents, and community members to highlight the importance of the school's mission and its impact on the community.
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5. Consultation and Advisory Support

- **Action Step:** Reach out to Ashley Barker, Director of OCS, for guidance on the appeal process and possible consultants to help with charter school dynamics.
 - **Next Steps:** Seek further consultation regarding compliance issues and evaluate the effectiveness of any potential consultants. The group will also discuss partnering with organizations like Epic to increase equity and involvement in the school's decision-making processes.
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6. Communication and Monitoring

- **Action Step:** Develop strategies to improve communication with staff, the board, and community members regarding the renewal process and the school's compliance.

- **Next Steps:** Establish ongoing monitoring systems and ensure that all compliance tasks are completed promptly. Consider the role of trusted auditors to provide additional insights into the school's compliance and management framework.
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7. Timeline and Next Meeting

- **Action Step:** Submit the required appeal documents by tomorrow morning, and prepare for the 45-day hearing process.
- **Next Steps:** Set a follow-up meeting to discuss the progress of the appeal, audit compliance, and any updates on community support.

Next Meeting Date: [Insert date and time of next meeting]

Meeting Adjourned: [Insert time]

Minutes Prepared by: [Insert name]

Minutes Approved by: [Insert name]

Key Action Steps:

1. Submit appeal documents by tomorrow morning.
2. Complete and submit audits on time.
3. Address compliance issues and appoint staff to manage them.
4. Provide support and reassurance to staff and community.
5. Gather community support and testimonies for the appeal.
6. Consult with experts to improve compliance and charter school dynamics.