Community School of Digital and Visual Arts
Board of Directors Meeting Minutes
Date: February 6, 2025
Time: 4:00p.m.
Location: Virtual Meeting (Zoom)

I. Call to Order

The meeting was called to order by Joe Battle at 4:00pm.

CSDVA Board Members In Attendance:
Bonnie Hauser
Tommy McNeill
Kathy Everett-Perry
Toni Hall

Others In Attendance
Brain Crawford
Olufemi Adeniyi
Ben Johnson

Meeting Summary & Action Items

I. Organizational Updates

- The board is ensuring that meeting minutes and calendars are correctly structured for compliance.
- The website's board member list is outdated and requires updates.
- Efforts are underway to reorganize and properly sort meeting minutes on the website.
- A suggestion was made to hire someone to manage board records and compliance documentation.

II. Charter Renewal & Compliance

- The school's performance has exceeded Durham's in key subgroups.
- Compliance issues, including audits, are being resolved.
- The board discussed whether past charter preparation meetings needed to be publicly posted; special meetings were held within bylaw allowances.
- Transparency and fiscal management concerns have been addressed, with continued focus on compliance verification.

III. Academic Performance & Advocacy Strategy

- The school has outperformed Durham in key subgroups, particularly among Black students and economically disadvantaged students.

- A PowerPoint presentation is being prepared to highlight both compliance improvements and academic success.
- The board agreed to structure the presentation by first addressing compliance concerns, followed by emphasizing strong academic performance.

IV. Preparation for Tuesday's Board Meeting

- A revised slide deck is being developed using past renewal presentations as a starting point.
- Board members are coordinating times to refine the presentation and ensure key points are effectively communicated.
- Meeting minutes from the Raleigh board session will be reviewed to strengthen the response strategy.

V. Community & Parent Engagement

- A letter summarizing the meeting's importance will be drafted and reviewed by legal counsel before being distributed to parents.
- Transportation options will be explored to facilitate parent attendance.

VI. Next Steps & Assignments

- **Board Members:** Finalize and review the slide deck for the meeting.
- **Website Updates:** Continue fixing board minute and calendar issues.
- **Parent Outreach:** Notify and encourage parents to attend
- **Legal Review:** Ensure compliance with public posting requirements and review parent communication materials.
- **Audit Follow-Up:** Verify that all compliance matters are addressed before the board meeting.

VII. Adjournment

There being no further business, the meeting was adjourned at 5:30p.m.