



**COMMUNITY SCHOOL of  
DIGITAL AND VISUAL ARTS CHARTER SCHOOL**  
1955 Cornwallis Rd • Durham, NC • 27705 • Tel: (919) 797-2340

**Board of Directors Meeting Minutes**

**April 9, 2026**

**I. Call to Order**

Chair Tommy McNeil called the meeting to order at 4:03 p.m.

**II. Roll Call**

Board Members Present:

- Tommy McNeil
- Bonnie Hauser
- Jessica Davis
- Joe Battle
- Toni Hall
- Kathy Everett-Perry
- Michael Palmer
- 

Staff/Guests Present:

- Cheryal Isaac
- Ben Johnson
- Miesha Haggins
- Ariane Holbin, Prestige School Solutions
- Attorney Edwards

**III. Approval of Agenda**

The agenda was approved by consensus.

**IV. Approval of Previous Minutes**

**Motion:** Bonnie Hauser moved to approve the March 2026 Board Meeting Minutes.

**Second:** Joe Battle

**Vote:** Motion carried unanimously.

**V. Financial Report**

Ariane Hoblin of Prestige School Solutions presented the monthly financial report.



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Key financial updates included:

- 96 days cash on hand.
  
- Projected year-end deficit of approximately \$302,000.
- Current operating surplus of approximately \$278,000 as of March 2026.
- Approximately \$675,000 available in operating cash as of March 31, 2026.
- Discussion of undocumented expenditures requiring reconciliation prior to audit completion.
- Review of federal funding allocations and potential amendments to maximize allowable expenditures and minimize carryover balances.

The Board discussed:

- Fund balance allocations.
- State funding uncertainties.
- USDA reimbursement timing.
- Budget adjustments related to salaries, benefits, technology, and copier expenses.

No formal action was taken.

## **VI. School Leadership Report**

Ms. Cheryal Isaac provided school updates including:

- Graduation ceremonies scheduled for June 5, 2026.
- Positive Office of Charter Schools site visit feedback.
- Improvement in 8th grade math proficiency over four years.
- Continued focus on MTSS implementation and data-driven instruction.
- Kindergarten Open House rescheduled for April 24, 2026.
- Development of community partnerships and tutoring opportunities.
- Plans for a middle school speaker series initiative.
- EOG preparation efforts with a goal of increasing proficiency from 30% to 50%.

## **VII. Closed Session**

**Motion:** Michael Palmer moved to enter closed session pursuant to N.C.G.S. §143-318.11 for discussion of real estate matters.



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**Second:** Joe Battle

**Vote:** Motion carried unanimously.

The Board entered a closed session.

**VIII. Open Session**

The Board returned to open session.

**A. Property Sale Approval**

The Board reviewed proposed terms related to the sale of the current school property.

**Motion:** Bonnie Hauser moved to approve the property sale terms including:

- Purchase price of \$3.2 million;
- Closing date of June 30, 2026; and
- \$100,000 seller concession toward maintenance and attorney fees.

**Second:** Jessica Davis

**Vote:**

**Board Member Vote**

Tommy McNeil Yes

Bonnie Hauser Yes

Jessica Davis Yes

Joe Battle Yes

T. Hall Yes

**Result:** Motion carried unanimously.

**B. Bus Parking Lot Approval**

The Board discussed securing a bus parking lot at a cost of approximately \$3,000 per month.

**Motion:** Joe Battle moved to approve the bus parking lot expense.

**Second:** Bonnie Hauser



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**Vote:**

**Board Member Vote**

Tommy McNeil Yes  
Bonnie Hauser Yes  
Jessica Davis Yes  
Joe Battle Yes  
T. Hall Yes

**Result:** Motion carried unanimously.

**C. Audit and Tax Filing Approval**

The Board reviewed audit and tax filing costs totaling approximately \$12,000.

**Motion:** Jessica Davis moved to approve:

- Approximately \$10,000 for audit services; and
- Approximately \$2,000 for 990 tax filings.

**Second:** Joe Battle

**Vote:**

**Board Member Vote**

Tommy McNeil Yes  
Bonnie Hauser Yes  
Jessica Davis Yes  
Joe Battle Yes  
Toni Hall Yes

**Result:** Motion carried unanimously.

**IX. Facility and Relocation Update**

Mr. Ben Johnson provided updates regarding:

- Lease negotiations with Union Baptist Church.
- Required upfront lease deposit of approximately \$222,000.



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- Ongoing negotiations related to HVAC, plumbing, electrical, and maintenance responsibilities.
- Moving company quotes.
- Trailer sale plans.

- Adjustment of the proposed lease start date from May 1 to June 1, 2026.

The Board also discussed possible financing options and short-term lending opportunities to support relocation expenses until property sale proceeds are received.

**X. Adjournment**

There being no further business, the meeting was adjourned.

**Submitted by:**

**Board Secretary**

**Miesha Haggins**

**May 7, 2026**