



COMMUNITY SCHOOL of
DIGITAL AND VISUAL ARTS CHARTER SCHOOL

1955 Cornwallis Rd • Durham, NC • 27705 • Tel: (919) 797-2340 • Fax: (919) 797-2343

REVISED AND VOTED AT JUNE 16, 2023 Virtual SIT MEETING

School Parent and Family Engagement Policy

Parent meetings will be held virtually. All communications will be sent out electronically.

In support of strengthening student academic achievement, the Community School of Digital and Arts receives Title I, Part A funds. It, therefore, must jointly develop with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement policy, agreed on by such parents, that shall describe the means of carrying out the requirements of every Students Succeeds Act (ESSA) Section 1116. Parents shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand. Such policy shall be made available to the local community and updated periodically to meet the changing needs of the parents and the school. The policy establishes the school's expectations for parent and family engagement and describes how the school will implement several specific parental and family engagement activities.

Community School of Digital and Visual Arts (CSDVA) School understands that parent and family engagement means the participation of parents and families in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- Parents and families play an integral role in assisting their child's learning
- Parents and families are encouraged to be actively involved in their child's education at school
- Parents and families are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.
- The school utilizes events to support parent and family engagement in Title 1 programs.

CSDVA agrees to implement the following requirements as outlined by ESSA Section 1116:

A) ANNUAL TITLE I MEETING (Virtual Title 1 meeting)

CSDVA will take the following actions to conduct an annual meeting at a convenient time and encourage and invite all parents of participating children to attend to inform them about the school's Title I program, the nature of the Title I program, the parents' requirements, the school parental involvement policy, the schoolwide plan, and the school-parent compact.

Within the first 20 days of the start of school, CSDVA will hold its Annual Title I meeting to inform parents of the requirements of Title I, the school's participation, and the parent's rights to be involved. The meeting will be a virtual Zoom, with notices sent out in English and Spanish ahead of the meeting.

A) FLEXIBLE NUMBER OF MEETINGS

Community School of Digital and Visual Arts will develop a Parent Academy to offer a flexible number of engagement meetings at convenient times for families, such as meetings in the morning or evening (for which the school may use Title I funds to provide transportation, child care, or home visits, as such services relate to parental involvement). Meetings can be virtual and/or in-person.

B) JOINTLY DEVELOPED

Community School of Digital and Visual Arts will take the following actions to involve parents in an organized, ongoing, and timely way in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and modification of the school parent and family engagement policy and the joint development of the schoolwide program plan.

Meetings of the School Improvement team, which parents and community members serve, will be held in the Spring and the Summer of the prior year. The beginning of review and writing of the upcoming year's Parent and Family Engagement Policy will start at that time. We will meet with parents and other stakeholders at the beginning of the school year. During this meeting, parents will receive information and the first draft of the school's Parent and Family Engagement Plan. Parents will

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also be informed of their parental right to be involved in the planning and development of the plan through meetings, surveys, and questionnaires. Comments from all parents will be reviewed at the School Improvement Team meetings, in which parents from all grade level bands are represented. Changes and final copies will be approved and made available to parents. If the Parent and Family Engagement plan is not satisfactory to parents, they may submit comments on the project to the school administrator. The plan will be sent home with students at the beginning of each school year and posted to the school's website. (The plan will be posted in Google Classroom and the school's website for comments in the first month of the school year. After the first 30 days, it will be housed there for parents and the community to view).

C) COMMUNICATION)

Community School of Digital and Visual Arts will provide parents of participating children with timely information about programs under Title I, including a) description and explanation of the curriculum in use, b) forms of academic assessment used to measure student progress in user-friendly language, c) achievement levels of the State academic standards, and d) if requested by parents, opportunities for regular meetings to formulate suggestions and participate, as appropriate, in decisions relating to their children's education and respond to any such suggestions as soon as practicable possible.

Information related to the school and parent programs, meetings, and other activities, will be sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand. CSDVA has adopted communication through TalkingPoints, as the two-way method of communication and the school's website as the primary form of communication. Additional formal letters, flyers, phone calls, and emails may also be used to communicate with parents.

D) DISSENSION PROCESS

Community School of Digital and Visual Arts will submit any comments/concerns to the Community School of Digital and Visual Arts Board of Directors if the schoolwide plan and/or parent and family engagement policy needs to be revised to parents. *Any comments/concerns can be emailed to the Principal/Director of Federal Programs, Olufemi Adeniyi oadeniyi@communitydva.org, or by phone at 919-797-2340.*

E) SCHOOL-PARENT COMPACT

Community School of Digital and Visual Arts will take the following actions to jointly develop with parents of participating children a school-parent compact that outlines how families, school, staff, and students will share the responsibility for improved student academic achievement and develop a partnership to help children achieve the state's high standard and how the plan is used, reviewed, and updated. *(A Google Form will be used for compact. Parents, students, and teachers will sign the form electronically). Community School of Digital and Visual Arts will hold an annual parent meeting to review and discuss any needed changes to the jointly developed school compact. This compact will outline how the entire school staff, parents, and students will share the responsibility for improved student academic achievement. The compact will describe not only the school's responsibility in providing high-quality instruction and curriculum but the student and parent responsibilities for meeting and supporting the learning processes. The compact will address how parents have reasonable access to staff, receive frequent reports on their progress, and have the opportunity to volunteer and observe in the classroom.*

F) BUILD CAPACITY OF PARENTS

Community School of Digital and Visual Arts will build the parents' capacity for strong parental involvement to ensure effective involvement of parents and families and to support a partnership among the school and the community to improve student academic achievement through the following: **COMMUNITY SCHOOL OF DIGITAL AND VISUAL ARTS PARENT AND FAMILY ENGAGEMENT POLICY**

Parents/Guardians are asked to **fulfill 10-hour family engagement hours a year**. The 10-hour engagement can be gathered through various volunteer opportunities at CSDVA or by attending any event, conference, or meeting for your child. Materials and training to help parents to work with their child to improve their child's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parental involvement. This

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will be done through the Parent Virtual Academy. Assist parents of participating children, as appropriate, in understanding topics such as the following: the State's academic content standards, the State's student academic achievement standards, the State and local academic assessments, including alternate assessments, of the requirements of [Title I, Part A and ESSER](#) how to monitor their child's progress, and how to work with educators to improve the achievement of their children. Educate school personnel, specialized instructional support personnel, principals, other school leaders, and other staff, with the assistance of parents, on the value and utility of the contributions of parents, and how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school. Coordinate and integrate parental involvement programs and activities with other federal, state, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents to participate fully in their children's education.

G) ACCESSIBILITY

[Community School of Digital and Visual Arts](#), in carrying out the parent and family engagement requirements of this part, to the extent practicable, shall provide full opportunities, for the participation of parents and family members (including parents and family members with limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 in a format, and to the extent practicable, in a language such parents understand.

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