

Board of Directors – Regular Meeting Minutes

Date: January 8, 2026

Time: 4:00pm

Location: Virtual/Zoom

1. Call to Order

The Regular Meeting of the Board of Directors of the Community School of Digital and Visual Arts was called to order by **Board Chair Tommy** at 4:00pm. A quorum was confirmed.

Roll Call & Quorum

Board Members Present:

Tommy T. McNeill (Chair)

Bonnie Hauser (Treasurer)

Kathy Everett-Perry (Secretary)

Joe Battle

Michael Palmer

Staff Present

Cheryal Isaac (Principal)

Ben Johnson (Operations)

Miesha Haggins (Executive Administrative Assistant)

2. Approval of Previous Minutes

Motion: To approve the December 2025 Board Meeting Minutes as presented.

Moved by: Bonnie Hauser

Seconded by: Michael Palmer

Vote: Unanimous. Motion carried.

3. Financial Report

The Board received a financial report for December.

- The projected operating deficit was reported at approximately **\$360,000**.
- The Board was informed of a remaining **\$396,000 balance in state funds**.
- A potential **transportation reimbursement of up to \$324,293.66** was discussed.
- The Board was advised that fund balance is sufficient to meet current-year obligations.

Board Direction:

- Administration will continue financial monitoring.

- A per-pupil funding comparison report will be prepared for Board review.

4. . Grants and Staffing Update

The Board received updates regarding federal grants and staffing.

- A transportation grant decision is anticipated by March.

A middle school science and social studies teacher resigned.

- Interim coverage plan approved:
 - Ms. Brooks – 8th Grade Science
 - Academic Coach – 6th Grade Science
 - Isaac – 7th Grade Science

No Board action was taken.

5. Board Membership

Motion: To appoint **Jessica Davis** to the Board of Directors.

Moved by: Michael Palmer

Seconded by: Joe Battle

Vote: Unanimous. Motion carried.

6. Board Training

The Board confirmed a training session scheduled for **January 27, 2026, at 5:00 PM.**

7. Building Sale and Settlement Offer

The Board discussed a proposed settlement related to the potential sale of the school facility.

Motion: To authorize submission of a settlement, offer to Jones Estate Group LLC / Jewish for Good, including a **\$15,000 monthly leaseback**, subject to attorney review and approval.

Moved by: Michael Palmer

Seconded by: Bonnie Hauser

Vote: Unanimous. Motion carried.

8. Closed Session

Motion: To enter closed session pursuant to **NCGS §143-318.11(a)(5)** to discuss real property and settlement matters.

Moved by: Michael Palmer

Seconded by: Joe Battle

Vote: Unanimous. Motion carried.

The Board entered a closed session.

Motion: To return to the open session.

Moved by: Michael Palmer

Seconded by: Bonnie Hauser

Vote: Unanimous.

No additional action was taken following the closed session.

9. Adjournment

The meeting was adjourned.

10. Action Items

- Administration to prepare per-pupil funding comparison report
- Final, attorney-approved settlement offer to be transmitted as authorized
- Interim instructional coverage to continue pending staffing decision
- Board training attendance to be confirmed

Submitted by: Miesha Haggins

Board Secretary

Approved by the Board on: 2/5/2026