

**Community School of Digital and Visual Arts
Board of Directors Meeting Minutes**

Date: December 15, 2022

Location: Virtual Meeting (Zoom)

Time: 4:00pm

Call to Order

The meeting was called to order by Joe Battle at 4:00pm.

I. Custody-Related Matters

- It was noted that a seventh-grade teacher, Ms. Williams, currently holds partial custody of a student, Deshawn. The school is working with a custody organization to formalize the arrangement and ensure appropriate documentation is in place.
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II. Staff Bonuses

- A motion was made to provide a \$100 bonus to each faculty member in appreciation of their ongoing commitment.
 - **Motion Passed:** Unanimously
 - **Total Estimated Cost:** \$3,000
 - **Processing Method:** Bonuses will be issued via payroll to avoid complications with debit card issuance.
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III. Action Items

- **Develop a formal policy** governing staff-student interactions both on and off campus.
- **Draft a notarized affidavit** from the bus driver to mitigate potential misinformation.
- **Distribute \$100 bonuses** to faculty members through payroll.

IV. Closed Session

V. Adjournment

There being no further business, the meeting was adjourned at 5:30p.m.